



2009-2010 Terms & Conditions

Payment

The school must receive all payments no later than the dates outlined in the fee schedule, regardless of Payment Plan chosen. Payments may be made by cheque or by pre-authorized electronic debit (authorization form attached).

In order to be admitted to classes in September, the April, June and September installments must be paid in full. Late fees (2% per month interest charge) will be applied to any installment submitted after the due date. This rate is subject to change. Returned cheques are subject to an administration fee of \$30.00.

Donations and Other Voluntary Gifts

Pretty River Academy is a registered charitable organization. Income tax receipts are issued for donations made to the school. This applies to the Optional Donation Program.

Personal Information

Pretty River Academy collects information about parents/guardians and their children in the normal pursuit of its activities in both educating students and in carrying on its usual business as an independent school. The collection, safeguarding and disclosure, if any, of any personal information the school may obtain from or about parents/guardians and their children will be conducted in adherence to the provisions of the school's privacy policy.

Acceptance is a Commitment for a Full Year

Notice of withdrawal may be given up to June 1, 2009. On or after June 1, 2009, the parents/guardians or others accepting the financial responsibility for a student become liable for payment of the fees for the entire school year. If a student chooses to leave or is asked to leave Pretty River Academy during the school year, for any reason, the parents/guardians or others accepting the financial responsibility for the student are responsible for the payment of fees for the entire school year. The school reserves the right to terminate the enrolment of any student at any time.

Errors and Omissions Excepted

Pretty River Academy reserves the right to change the Tuition & Fee Schedules and/or the Terms & Conditions at any time.